

INTERLØPERS

(www.interlopers.org.uk)

CONSTITUTION

(as amended at the Annual General Meeting held on 9 June 2016)

1. Title

The Club shall be called INTERLØPERS.

2. Object

- 2.1.** To encourage participation in the sport of orienteering, based on Edinburgh and Lothians.
- 2.2.** To perform the normal functions of a Club within the Scottish Orienteering Association and the British Orienteering Federation.
 - 2.2.1.** Such functions include: organising orienteering events; producing maps; recruiting new Members; holding social gatherings.
 - 2.2.2.** In particular, the Club endorses and adopts the SOA Child Protection Policy.
- 2.3.** To encourage participation of Members not based near Edinburgh, principally by means of a regular Newsletter.

3. Membership

- 3.1.** The Club is open to anyone, on payment of the Membership Fee.
- 3.2.** Members are encouraged to affiliate to the national organisations (section 2.2), but Club-only membership is welcome in appropriate cases, as for a Member whose participation is unavoidably limited or whose principal interest is social.

4. Officials

- 4.1.** The Club may appoint, at its Annual General Meeting, an Honorary President.
- 4.2.** The Club shall appoint, at its A.G.M., a Committee consisting of the following:-
 - 4.2.1.** Chairman
 - 4.2.2.** Secretary
 - 4.2.3.** Treasurer
 - 4.2.4.** Social Secretary
 - 4.2.5.** Newsletter Editor
 - 4.2.6.** Club Captain
 - 4.2.7.** One Junior Member
 - 4.2.8.** Up to two other Members
 - 4.2.9.** Representative to the Area Committee (who may be one of the above)
- 4.3.** All Committee Members shall be paid-up Club Members and active orienteers.
- 4.4.** The Chairman, Secretary, Treasurer, and at least one of the remaining Committee Members shall be living in or near Edinburgh.
- 4.5.** One of those Committee Members defined in 4.4. shall be specifically responsible for Junior Members' interests.

5. Principal Responsibilities of Officials

- 5.1.** Chairman: overall good management of the Club and its affairs; chairing Meetings of the Club and Committee.
- 5.2.** Secretary: issuing notice of Meetings; recording and circulating Minutes of all Meetings; maintaining Club records, including a list of Members' names and addresses and circulating this at intervals; communication within the Committee, particularly with Committee Members not present at Meetings; liaison with: Club Members affected by Committee decisions; S.O.A., B.O.F., and other outside organisations; members of the public.
- 5.3.** Treasurer: collecting fees; keeping financial accounts; preparation and presentation of statements of account when required, particularly for the A.G.M.; recommendation of financial policy, including Membership Fees, other sources of income, availability of funds.
- 5.4.** Social Secretary: organising social functions.
- 5.5.** Newsletter Editor: collecting news, and producing a Newsletter.

- 5.6. Club Captain: coordinating and entering Club teams for Relays, etc.
- 5.7. A Member, not necessarily a Committee Member, should also be responsible for communicating event results, etc., to the national and local Press, in liaison with S.O.A. or B.O.F. officials when appropriate.
- 5.8. Where necessary, a specific duty may be delegated to a reliable deputy.

6. Management

- 6.1. The Committee shall meet at least four times per year, and as often as is necessary for the efficient conduct of Club business.
- 6.2. A meeting may be called by any two Committee Members.
- 6.3. The quorum shall be four Committee Members.
- 6.4. Where necessary, the Committee may: fill any vacancies that arise; co-opt any person(s) to its number; appoint sub-Committees.
- 6.5. Decisions require a simple majority of those present at a Meeting. In the event of a tied vote, the Chair shall decide the issue.
- 6.6. Where appropriate, decisions shall be communicated to all Members via the Newsletter. Where particular individuals are affected by a decision, they shall be notified directly.

7. Finance

- 7.1. The Financial Year of the Club shall run from 1 April to 31 March following.
- 7.2. An audited statement of the accounts shall be prepared at the end of each Financial Year and submitted to the following A.G.M..
- 7.3. Cheques drawn on the Club's bank account shall be signed by any two of the Treasurer, Secretary, and Chairman, and details of all payments shall be available for scrutiny by other Committee Members.
- 7.4. Membership Fees for each year shall be decided at the A.G.M..

8. Club Meetings

- 8.1. The Committee shall call an Annual General Meeting not later than 30 June each year.
- 8.2. Special Meetings may be called by any two Committee Members, or by any five Club Members.
- 8.3. Notice:
 - 8.3.1. The Secretary shall issue a Notice to all Members at least six weeks before the date of any A.G.M. or Special Meeting.
 - 8.3.2. The Secretary shall send an Agenda and details of proposed amendments to the Constitution to all Members at least two weeks before a Club Meeting.
 - 8.3.3. Members calling a Special Meeting or proposing changes to the Constitution or items for the Agenda must notify the Secretary in writing at least two weeks before the due date of issue of the relevant Notice.
- 8.4. Decisions by vote at an A.G.M. or a Special Meeting require a simple majority of those voting. Postal votes received at the Secretary's address before the day of the Meeting shall be accepted.

9. Voting Rights

The Voting Rights of Club Members at an A.G.M. or Special Meeting shall be as follows:

each Junior Member:	1 vote
each Senior Member:	1 vote
each Group Membership:	1 vote
(The Group Representative may not also vote in any other capacity.)	

10. Alterations to the Constitution

Changes to the Constitution require a decision by vote at an A.G.M. or at a Special Meeting called in accordance with Clause 8.

11. Dispersal of Funds

In the event of dissolution of the Club, any assets thereof shall not be distributed amongst the Members of the Club in any way whatsoever.